

### Website Template

The website of a TEI shall be in two parts. In the first part, the institution shall display the following information:

#### **Part-I:**

##### **A. General Information**

- i. Name and address of the Institution  
ST. JACOB'S TRAINING COLLEGE, MENAMKULAM, KAZHAKUTOM P.O.  
District THIRUVANANTHAPURAM State KERALA  
Email stjacobsbed@yahoo.co.in Telephone No. with Code 0471-2204251
- ii. Year of establishment 2004

iii. Teacher Education Programmes (s) offered in the Institution

S. No.	Programme	Number and Year of NCTE Recognition	Sanctioned Intake
1.	B.Ed.	F.KL/SEC/N/323/SRC NCTE/2004-05/899	50 / Year
		F.No. SRC/NCTE/APS00462/ B.Ed./KL/2015-16/64541	
		2015	

iv. Details of Affiliation

S. No.	Programme	Name of the Affiliating Body	Number and Year. Affiliation
1.	B.Ed.	University of Kerala	Ac. B4/58272/2003 22/07/2005

v. Status of Affiliation

- Permanent/Temporary

Permanent

In the case of Temporary Affiliation, it is valid up to.....

vi. Type of Management (Mark which is applicable)

- University Department (State University/Central University/Deemed University/Private University)

- Government Institution
- Government aided Institution
- ☒ Self-financing Institution

vii. In the case of Government aided or Self-financing Institution, mention if the institution is managed by.....

- ☒ Registered Society
- Registered Trust
- Company Registered under Section 25 of the Companies Act

viii. Status of the Institution (Mark which is applicable)

- ☒ Independent Institution offering only Teacher Education Programme (s)
- Department in a Composite Institution offering UG/PG Programmes in various disciplines

ix. Institution meant for

- a. Males only
- b. Female only
- ☒ c. Co-Educational

x. Accessibility

- Whether accessible in all-weather and through Pucca Road Yes/No
- Name of the Nearest Railway Station Kazhakuttom

In addition to the general information mentioned at i to X above, the institution may highlight the following, if it so desired:

i. History of the Institution

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

*Displayed in the Website*

ii. Vision Statement

.....

.....

.....



.....  
.....  
iii. Mission and Objectives

.....  
.....  
iv. Significant Achievements and Contributions in the field of Education, such as Awards/Recognition, Eminent Alumni etc.

Significant Achievements, if any

Contributions in the field of Education

Awards and Recognition Received

Eminent Alumni

Any other information

**Part-II:**

This part shall include information regarding Infrastructure, Teaching and Non-teaching staff, available instructional resources, students, Instructional Management, etc. which are mandatory as per the regulations.

**1. Campus and Infrastructure**

a. Available Land area in square meters

20244 Sq.m.

b. Whether the available land is on

- Lease basis
- Ownership basis ✓

\*Note: In case of lease, mention the name of Individual or Agency from whom lease is taken and period of lease.....

c. Built-up area in square meters

2100 Sq.m.

- In case of multi-storey building built-up area in square meters on each floor

S. No.	Floor	Built-up area in Square Meters
1.	Ground Floor	1095
2.	First Floor	1005
3.	Second Floor	—
4.	Third Floor	—
5.	Fourth Floor	—
Total Area		2095

d. Mention if Fire safety equipment has been installed Yes/~~No~~

If yes, mention if the same are installed as per Building Bye Laws Yes/~~No~~

e. Mention the facilities available for differently abled persons



- i. ....
- ii. ....
- iii. ....
- iv. ....
- v. ....
- vi. ....

f. Mention, if Hostel facilities are available

Yes/~~No~~

If yes

- i. Mention if separate facilities are available for female students Yes/~~No~~
- ii. Mention the number of male and/or female students for whom facilities are available

Male Students

50

Female Students

100

g. (i) The information regarding the available infrastructure be provided in the following Table:

S. No.	Infrastructure	Whether available: Yes/No	Size in Sq. ft.
a.	Classroom		
	i. Classroom 1	Yes	
	ii. Classroom 2	Yes	
	iii. Classroom 3	Yes	
	iv. Classroom 4	Yes	
	v. Classroom 5	Yes	
	vi. Classroom 6	Yes	
b.	Multipurpose Hall	Yes	1836/32
c.	Library-cum-Reading Room	Yes	1035/48
d.	ICT Resource Centre	Yes	585/27
e.	Curriculum Laboratory	Yes	3048
f.	Art & Resource Centre	Yes	345/97
g.	Health & Physical Education Resource Centre	Yes	192/94
h.	Multipurpose Playfield	Yes	4047

G (ii) Whether following facilities are available in the Institution:

a.	Principal's Office	Yes/ <del>No</del>
b.	Staff Rooms	Yes/ <del>No</del>
c.	Administrative Office	Yes/ <del>No</del>

d.	Visitors Room	Yes/ <del>No</del>
e.	Separate Common Room for male & female students	Yes/ <del>No</del>
f.	Seminar Room	Yes/ <del>No</del>
g.	Canteen	<del>Yes</del> / <del>No</del>
h.	Separate Toilet facility for male & female students	Yes/ <del>No</del>
i.	Separate Toilet facility for Staff	Yes/ <del>No</del>
j.	Separate Toilet facility for differently abled persons	Yes/ <del>No</del>
k.	Parking Space	Yes/ <del>No</del>
l.	Open space for Additional Accommodation	Yes/ <del>No</del>
m.	Store Room	Yes/ <del>No</del>
n.	Medical facility	Yes/ <del>No</del>
o.	.....	Yes/ <del>No</del>
p.	.....	Yes/ <del>No</del>
q.	.....	Yes/ <del>No</del>

## 2. Teaching and Non-teaching Staff

No. of staff members in position at the time of commencement of the Current Session:

a. Principal/HOD

1

b. Academic Staff:

• Professor

• Associate Professor/Reader

• Assistant Professor/Lecturer

6

• Any other

2

• Total Academic Staff

9

c. Total Administrative, Technical and Professional Staff

4



d. No. of Vacant positions as on the date of last Revision of website

S. No.	Academic Positions	No. of Vacant Positions	Other Staff	No. of Vacant Position
i.	Principal/HOD	Nil	Administrative Staff	Nil
ii.	Professor	Nil	Technical Staff	Nil
iii.	Associate Professor/Reader	Nil	Professional Staff	Nil
iv.	Assistant Professor/Lecturer	Nil		

e. Number of Academic and other Staff recruited during the Current Session

Academic

Other

f. Number of Academic and other Staff who left the institution during the Current Session (2016-17)

Academic








Other

The list of staff be provided in Tabular form as given below:

A. Academic Staff as on .....

S. No.	Name of the Staff Member	Designation	Academic Qualification	Professional Qualification	Date of Birth	Date of Appointment	Nature of Appointment	Whether Approved by the Affiliating University/Body	Pay Scale or Consolidated Amount	Total Emoluments	Retirements Benefits CPF etc.	Photograph	Remarks
1.													

## Academic Staff

S.No.	Name of the Staff Member	Designation	Academic Qualification	Professional Qualification	Date of Birth	Date of Appointment	Nature of Appointment	Whether Approved by the affiliating University / Body	Payscale or Consolidated amount	Photograph
1	Sobha S	Principal	M.Sc.	M.Ed. & Ph.D. Thesis submitted	6/2/1971	5/6/2009	Permanent	Yes	12,000-420-18300	
2	Deepa P.	Lecturer	MA	M.Ed., M.Phil	2/5/1977	10/8/2008	Permanent	Yes	8000-275-13500	
3	Jegi Antony	Lecturer	MA	M.Ed.	9/2/1980	14/9/2015	Permanent	In process	8000-275-13500	
4	Pavithra Raj TN	Lecturer	M.Sc.	M. Ed.	24/5/1977		Guest	In process	8000-275-13500	
5	Lija LJ	Lecturer	M.Sc.	M. Ed.	28/1/1986		Permanent	In process	8000-275-13500	
6	Anupa CS	Lecturer	MA	M.Ed.	12/5/1984		Permanent	In process	8000-275-13500	
7	Sherin Mary	Lecturer	M.Sc.	M. Ed.	11/8/1982		Permanent	In process	8000-275-13500	



**Administrative Staff**

S.No.	Name of the Staff Member	Designation	Academic Qualification	Date of Birth	Date of Appointment
1	Nelson A	Office Supdt	BA	5/4/1948	1/9/2004
2	Sahitha M.S.	Librarian	B.Com	10/5/1976	1/4/2005
3	Alfred Samji	Clerk cum Accountant	B.Com	6/4/1971	1/5/2006
4	Nirmala Pereira	FTM	SSLC	9/4/1965	2/4/2007

- iii. Professional Qualification-B. Ed., M. Ed. etc.
- iv. While mentioning the qualifications, subject at PG or Ph. D. Level must be mentioned such as MA English, Ph. D. Education etc.
- v. Nature of appointment: Permanent Full time, Temporary, Probation, Contract, Guest Faculty etc.
- vi. Mention the vacant positions also in the Staff list. In the 'Remarks' columns mention the date since when the position is vacant and steps taken to fill the vacant positions.

### 3. Students on the Rolls of the Institution

This section shall include the following information about the students on the Rolls of the institution:

a) Date of commencement of the current academic session

13-7-16

b) Last date fixed by the affiliating body for admission

12-7-16

c) Date of last admission made in the institution

12-7-16

d) Mode of selection of students; whether students are selected by the affiliating Body or by the institution (Mark which is applicable)

- Selected by Affiliating Body
- Selected by State Government
- ✓ • Selected by Institution ✓

e) Whether entrance test is conducted by the Institution/affiliating body/State Govt.....No.....

f) No. of students enrolled in the current academic session

30

g) Category- wise distribution of students

Total Students in Programme	No. of students enrolled in Unreserved Category	No. of students enrolled in OBC Category	No. Students enrolled in ST Category	No. of students enrolled in SC Category	No. of Female Students	No. of Male Students	Programme



## List of students 2016-2018

S. No.	Name of the Student	Name of mother	Name of father / husband	Gender	Category	Qualifying Exam	% of marks	Optional subject
1	ASHLIN MARSHAL	DAISY MARSHAL	MARSHAL JACKSON	F	CHRISTIAN, LC		60.25	EN
2	CARON MARY CLEMENT	JEAN CLEMENT	CLEMENT FERNANDEZ	F	CHRISTIAN, LC		52.75	EN
3	NICOL HUBERT	JAYA HUBERT	HUBERT EDISON	F	CHRISTIAN, LC		58	EN
4	PRITI MOL PIOUS	ROOHAMMA PIOUS	R PIOUS	F	CHRISTIAN, LC		62.25	EN
5	REMA K		Y. BASKAR	F	HINDU NADAR		53.62	EN
6	RESHMA CLEETUS	VIOLET CLEETUS	CLEETUS GOMEZ	F	CHRISTIAN, LC		67.75	EN
7	RESHMA THANKACHAN	JAYA THANKACHAN	THANKACHAN	F	CHRISTIAN, LC		64.5	EN
8	SREETHI MANOHAR G	GEETHA KUMARI	B MANOHARAN	F	HINDU NADAR		58.75	EN
9	STEPHI CHERIYAN S	SOONAMMA P	STANLY CV	F	CHRISTIAN, LC		47.75	EN
10	TINCY TITUS	LILLYKUTTY	TITUS P	F	CHRISTIAN, LC		61	EN
11	GAYATHRI R.B.	S SINDHU	C REVI	F	SC PULAYA		62	EN
12	SAUMYA MOHAN	SARALAMONI AMMA NA	MOHANAN ACHARY MG	F	HINDU VISWAKARMA		74.25	ML
13	SEENA J	JAMEELA S	SAINUDEEN M	F	ISLAM		63	ML
14	ANNIE S BOSCO	MARY SUJA	JOHN BOSCO P	F	CHRISTIAN, LC		76	MT
15	ANUJA ANTONY	MAGLIN ANTONY	PJ ANTONY	F	CHRISTIAN, LC		63.9	MT
16	GLORIA PATHROSE	GIRLY	PATHROSE	F	CHRISTIAN, LC		52	MT
17	MAGI SUSAN G	MARY SUSEELA GIPSON	GIPSON RICHARD	F	CHRISTIAN, LC		61.6	MT
18	STELVIN C	LOURDH	CHRISTUDAS	F	CHRISTIAN, LC		63.75	MT
19	ANSU GILBERT	ROSY GILBERT	GILBERT	F	CHRISTIAN, LC		70.9	NS
20	NEETHU MARY JOBAL	MAGLIN	JOBAL JOHN	F	CHRISTIAN, LC	DEGREE	69	NS
21	PREETHA M	STELLA MARIADASAN	MARIADASAN	F	CHRISTIAN, LC	DEGREE	66.3	NS
22	ANCY THOMAS	BLAISY THOMAS	V THOMAS	F	CHRISTIAN, LC	DEGREE	87.5	PS
23	MARY LIVINSA			F	CHRISTIAN, LC		66.75	PS
24	NISHA V.R.	VALSALA KUMARI	RAJAN NAIR M	F	HINDU NAIR		57.3	PS
25	ANGEL DAYANA D	THRESIA	DIVYAMANI	F	CHRISTIAN, LC		60	SS
26	JAYA STEPHEN	CELINE	STEPHEN	F	CHRISTIAN, LC		48.75	SS
27	SABAREE NATH A	PONNAMMA	M AYYAPPAN	M	HINDU NAIR		53	SS
28	SIMI R	KUNJAMMA	RAJAPPAN FERNANDEZ	F	CHRISTIAN, LC		51	SS
29	SINDHU SOLAMEN	STANCY	SOLAMEN	F	CHRISTIAN, LC		45.87	SS

S. No.	Name of the Student	Name of mother	Name of father	Aadhar card number (if available)	Gender	Category	Qualifying Examination	%age of marks in the qualifying examination	Pedagogy Subject-1	Pedagogy Subject-2	Remarks
1.											
2.											
3.											
4.											
5.											
6.											
7.											
etc.											

**Notes:**

- In the 'Category' column, mention if the student belongs to the SC/ST/OBC/General or any other category for which Reservation Policy of the state is applicable.
- Qualifying examination implies the Eligibility Qualification prescribed in the NCTE/Affiliating Body Norms, Such as Higher Secondary (+2), BA, BSc, B. Com., MA, MSc etc. In the case of M. Ed. Eligibility Qualification is B.Ed./B.EL.Ed. etc.
- In the Gender column, Male (M) or Female (F) be written
- In case more than one programme is offered in the institution, the list of students be provided separately.
- Pedagogy Subjects are applicable in the case of programmes like B. Ed., D. El. Ed., etc.

**4. Financial Status**

**a. Endowment Fund maintained by the TEI**

Amount 10,51,048/-

Bank State Bank of Travancore

FDR Number .....

**b. Reserve Fund maintained by the TEI**

Amount 429,732/-



Bank... Syndicate Bank

FDR Number... 40134050004594/1

Note: Details of Endowment Fund and Reserve Fund be provided separately for each Programme.

C. Annual fees charged from students of different Programmes and Annual fees fixed by the State Govt. for different Programmes

S. No.	Programme	Total Annual Fee charged by the Institution (Current Session)	Fee fixed by the Central/State/Union Territory Government (Current Session)
1.	B.Ed.	Rs 29,000/Annum	State Government

d. Mention if Fee concession or scholarships are given to students Yes/No

If yes, give details

Students of the Fisherman Community 2015-17 batch  
 1 student of the SC Community 2015-17 batch  
 Students of the Fisherman Community 2016-18 batch  
 1 student of the SC Community 2016-18 batch  
 Scholarships from the Govt. of Kerala SC Dept & Fisheries Directorate

e. Income during the previous academic session

S. No.	Head/Source of Income	Income in INR (Write NA for not applicable)
1.	Income from fees	25,99,385/-
2.	Grant received from State govt. if any	NA
3.	Income from other sources: donation etc.	8,78,106/22

Total income	3477491/22
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**f. Expenditure during the Previous Academic Session**

S. No.	Head of Expenditure	Expenditure in INR (Write NA for not applicable)
<b>A</b>	<b>Capital Expenditure</b>	
1.	Expenditure incurred on augmentation of infrastructure	NA
2.	Expenditure incurred on augmentation of Instructional Resources	NA
<b>B</b>	<b>Recurring Expenditure</b>	
3.	Staff Salary	1526898
4.	Interest Payment on loans	NA
5.	Loan Repayment	NA
6.	Miscellaneous expenditure	1452805/48
<b>C</b>	<b>Transfer to Capital Account</b>	
7.	Transfer to Governing Body	NA
Total Expenditure		29.79703/48

**g. Whether Balance Sheet of the previous Academic Session has been displayed**

Yes/~~No~~

**Note:** Balance sheet of the previous academic session be displayed

**5. Instructional Resources**

**A. Library**

a) Sitting capacity in the Reading Room

110

b) Number of Books

4328

c) Number of Titles

3089

d) Number of Reference books like encyclopaedias, dictionaries,

479



Documents, reports etc.

e) Names of journals subscribed

- i. ....
- ii. ....
- iii. ....
- iv. ....
- v. ....
- vi. ....
- vii. ....
- viii. ....
- ix. ....
- x. ....

f) Number of books added during the previous academic session

15

g) Number of books added during the current academic session

B. ICT Resource Centre

- Number of Computer systems
- Availability of Internet facility
- Accessibility of Internet facility to students
- Number of CD ROMs

Yes/No

Yes/No

15

70

• Number of Resources added during the Current Session  
Name of Resource

- i. ....
- ii. ....
- iii. ....
- iv. ....

• Number of Resources added during the previous academic session  
Name of Resource

- i. LCD Projector
- ii. Laptop

1

1

iii. ....

iv. ....

**C. Art & Craft Resource Centre (Essential items available be mentioned)**

- i. Harmonium ..... Poster Colours  
 ii. Guitar ..... Fabric colour  
 iii. Drum ..... Candle making kit  
 iv. Flute ..... Flower model making  
 v. Kettle Drum .....  
 vi. Tabla .....

• **Number of Resources added during the previous academic session**

Name of Resource

- i. ....   
 ii. ....   
 iii. ....   
 iv. ....

**D. Curriculum Laboratory (Essential items available be mentioned)**

S. No.	Resources for Curriculum Laboratory	Write "A" for Available and "NA" for not Available
i.	Resources for English Language	A
ii.	Resources for Science Education	A
iii.	Resources for Social Science Education	A
iv.	Resources for Regional Language Education	A
v.	Resources for Core Mathematics	A
vi.	Overhead Projector/ Notice Boards/Black Boards	A
vii.	.....	



viii.	.....	
ix.	.....	

- Number of Resources added during the previous academic session  
Name of Resource

i.	.....	<input type="text"/>
ii.	.....	<input type="text"/>
iii.	.....	<input type="text"/>
iv.	.....	<input type="text"/>

**E. Physical Education Resource Centre (Essential items available be mentioned)**

- Football, Volleyball, Basketball
- Shuttle, Badminton Set
- Caramboard, Rings, Skipping Rope
- Shotput, Discus, Javelin
- Chess set
- 

- Number of Resources added during the previous academic session  
Name of Resource

i.	.....	<input type="text"/>
ii.	.....	<input type="text"/>
iii.	.....	<input type="text"/>
iv.	.....	<input type="text"/>

Anatomy, Physiology, and Health Education Laboratory, Sports Psychology Laboratory, Care and Rehabilitation Laboratory, and Human Performance Laboratory (For B. P. Ed, M. P. Ed and D. P. Ed Programmes) (Essential items available be mentioned)

Anatomy, Physiology, and Health Education Laboratory

- i. ....
- ii. ....
- iii. ....
- iv. ....


## 6. Academic Management

In this section, the TEIs are required to provide the following information: .

- Daily working hours
- Number of working days in a week
- Total no. of working days in the previous academic session
- Average daily attendance during the current session
- Programme -wise Results of Students for last three years

7 1/2

6

100 / 100

95

Pass % age in the final examination during the last three academic sessions				
S. No.	Programme	Session 2013-14	Session 2014-15	Session 2015-16
1.	B. Ed.	100	100	100
2.				
3.				
4.				
5.				
6.				

- Number of Ex-students of the Institution who qualified in the Central or State Eligibility Test during the Previous two years:

Year	Number of Students Appeared	Number of Students Qualified




h) No. of students in each Pedagogy Subject

Programme Name	Pedagogy Subjects	Number of Students Enrolled
B. Ed.	English	11
	Hindi/Regional Language Malayalam	2
	Social Science	5
	Mathematics	5
	Physical Science	4
	Natural Life Science	3
	Any other type (Pl. Specify)	
D. El. Ed.	.....	
	.....	
	.....	
	.....	
	.....	

i) Details of enrolled students

**Students Enrolled for the Current Session**

Programme.....B. Ed......

Academic Session.....2016-2018.....

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- Mention the value added courses if offered by the TEI on own its initiative  
..... *Personality development classes / Yoga* .....
- Name & Number of schools available for internship during the current session

a) Govt./ Govt. aided Schools

- .....
- .....
- .....
- .....

b) Private recognised Unaided School

- .....
- .....
- .....
- .....

c) Rural Schools

- .....
- .....
- .....
- .....

d) Urban Schools

- .....
- .....
- .....
- .....

- Total number of internship days in the previous academic session

*50*

- Total number of Mentor teachers associated with the Internship

*8*

Programme

- Did the institution conduct orientation programme for the students before the commencement of Internship
- Did the Institution conduct the Planning cum consultation meeting with the Heads of Internship Schools?

Yes/No

Yes/No

- Details of Internship School

*Government schools and Government aided schools under the discere of Trivandrum.*



S.NO.	NAME OF THE SCHOOL	LOCATION (RURAL / URBAN)	MANAGEMENT (GOVERNMENT / GOVERNMENT AIDED / PRIVATE UNAIDED	TOTAL NO OF STUDENTS IN THE SCHOOL	DISTANCE FROM THE TEI	NO OF STUDENTS DEPUTED FOR INTERNSHIP (Previous batch. New batch session yet to begin)
1	PALLITHURA HSS	RURAL	GOVERNMENT AIDED	421	3 KMS	11
2	ST MICHAEL'S HSS	RURAL	GOVERNMENT AIDED	472	5 KMS	6
3	ST VINCENT'S HS	RURAL	GOVERNMENT AIDED	466	3 KMS	13
4	ST MARY'S HSS	RURAL	GOVERNMENT AIDED	381	7 KMS	7

S. No.	Name of the school	Location (Rural/Urban/Rural)	Management (Government/Government Aided/Private Unaided)	Total no. of students in the school	Distance from the TEI	No. of student teachers deputed for Internship
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						

- Details of Academic Programmes like Conference, Seminars, Workshops, Training Programmes organized, during the previous academic session:

#### Conference

#### Seminars and Workshop

- ① A seminar on Women Empowerment was conducted by Mr. Beene Paul, Asst. Prof. Dept. of Sociology, Univ. of Kerala.
- ② Seminar & Demonstration of Yoga.

#### Training Programmes

Concerned teachers attended various programmes under the University to acquaint with the new curriculum.

- Details of events/Celebrations organized during the previous academic session:

Dram, Christmas, Women's Day, Independence Day, various sports & games clubs.



## 7. Governance Structures:

- a) Has the institution Constituted the Management Committee  
Yes/~~No~~
- If yes, display the composition along with names of the members mentioning their names, Qualification, Profession/Occupation etc.  
Details of the members of the Management Committee

S. No.	Name	Educational Qualification	Professional Occupation	Designation

### Note:

- Profession/Occupation:** Educationist, Business, Agriculture, Medical Professional, etc.
- Designation:** Chairman, Member Secretary, Correspondent, Manager etc.

- No. of meetings of the Management Committee held during the Previous academic session

2

- b) Has institution established a Grievance Redressal Mechanism? Yes/~~No~~  
If yes, give details

A cell is functioning under the Principal & Manager with direct medium of communication through electronic media.

- c) Has the institution established anti-ragging mechanism? Yes/~~No~~

If yes, give details

Anti-ragging cell is functioning with the Principal & the Physical Edn teacher heading the cell.

- d) Has the Institution constituted the Quality Assurance Cell? Yes/~~No~~

- e) Mention if any other structure has been created to enhance effectiveness of the Institution

CCTV has been installed in accordance to the directives of the University. A committee headed by the Manager & Principal is functioning<sup>28</sup> to improve the effectiveness of the institution.

8. Revision/Modification of Website

- i. Academic session in respect of which above information in Part II is provided.
- ii. Date of last Revision of website.....
- iii. Periodicity of Website Revision
  - Quarterly
  - Half Yearly ✓
  - Annually

Certificate

Certified that the data provided in the website is authentic to the best of my knowledge, Further, I am duly authorised by the management of the Institution to provide the Information

Name.....Fr. Santhaspari M.

Designation.....Corporate Manager

E-mail id:.....stjacobsbedcollege@yahoo.co.in